

My No:MA/MS/B/01/2013  
Ministry of Health  
“Suwasiripaya”,  
385, Baddegama Wimalawansa Mw,  
Colombo -10

11.11.2013

Provincial Secretaries of Health Services,  
Provincial Directors of Health Services,  
Regional Directors of Health Services,  
Directors & Medical Superintendents of Hospitals,  
Directors of Programmes & Decentralized Units,  
District Medical Officers of Divisional Hospitals,  
Heads of Institutions Concerned.

**Annual Transfers of Grade Medical Officers - 2014**  
**(Interim List)**

Annual Transfer list of Grade Medical Officers 2014 is attached here with. This is an interim List. Please consider this as a notice of information calling for appeals. Final Transfer orders would be made by the Transfer Board after the appeals are considered.

**All Heads of the Institutions are informed that only Medical Officers whose names appear in the noted list for Annual Transfer 2014 are only permitted to appeal.**

**Web based appeal application has been developed and will be implemented for Annual Transfers 2014. Hence, All Medical Officers are kindly requested to appeal only through the web based application appeared on [www.health.gov.lk](http://www.health.gov.lk) and to carefully fill the web based application. Also request to send the printed copy of the same appeal application through the proper channel. It should be handed over to the respective Heads of Institutions on or before 25.11.2013 Please mention the serial number given against the name of the medical officer also in his/her appeal.**

**1. Heads of Institutions are requested that** appeals against transfer orders if any should be made available to the Director (Medical Services) on or before 25.11.2013 in the proper channel. All appeals should be posted to:

**Director (Medical Services)**  
**“Suwasiripaya”**  
**Ministry of Health,**  
**385, Baddegama Wimalawansa Mawatha,**  
**Colombo 10**

2. The appeals received by the Director General of Health Services would be considered at an Appeal Board and the final transfer order list with the approval of the Secretary, Ministry of Health would be released as soon as possible.
3. **The Heads of Institutions should release the Grade Medical Officers only according to the final Annual Transfer order issued after the Appeal Board decision and not with reference to this interim list.**
4.
  - Please note that there is a possibility of changing the interim orders at the appeal stage, if so warrants.
  - If a transfer order given in the interim list is not changed at the appeal stage such interim order will be considered final.
  - If a Medical Officer does not appeal for a change of interim order to the appeal board he/she cannot appeal for such a change later.
5. The annual transfers would be considered as effective from 01.01.2014 irrespective of the date of reporting to the new station.
6. With the date of publishing this Interim list, Annual transfer orders given in **Annual transfer final list - 2013** (Letter No. MA/MS/B/01/2013 dated 19.06.2013) **and Medical Officers noted as more than 7 years according to 2013 Noted List will not be cancelled. They should release immediately.**
7. Please note that it is mandatory to submit a certified copies of the relevant documents to support to the reasons given for this appeal and a certified copy of the letter issued by the Ministry of Health promoting the applicant to his/her present grade along with the appeal. (Fax No: 0112-667506)

9. Allocations have been made by the transfer board in cases where enough preferences were not mentioned (NEP-Not enough preferences) by the applicants and period of No pay leave (NPL-No pay leave) was considered in counting seniority.

**Dr. Y.D.Nihal Jayathilake**  
**Secretary,**  
**Ministry of Health**