

My No:MA/MS/B/01/2013
Ministry of Health,
“Suwasiripaya”,
385, Baddegama Wimalawansa Mw,
Colombo -10

11.09.2013

Provincial Secretaries of Health Services,
Provincial Directors of Health Services,
Regional Directors of Health Services,
Directors & Medical Superintendents of Hospitals,
Directors of Programmes & Decentralized Units,
District Medical Officers of Divisional Hospitals,
Heads of Institutions concerned.

Annual Transfer of Grade Medical Officers – 2014
(Amended noted list)

Further to my even letter number dated 14.08.2013.

The following Grade Medical Officers are noted for Annual Transfer 2014, as they have already completed / will be completing four years of service (by 31.12.2013) in their present stations. All the officers who have reported prior to 31.12.2010 will be noted for transfer under the Annual transfers 2014. Stations mentioned against their names will be falling vacant with effect from 01/01/2014. The amended list has been prepared considering the corrections received from relevant authorities.

All Heads of the Institutions are informed to release the Medical Officers on Annual Transfer Orders for 2012 and 2013 such Medical Officers will not be permitted to apply for Annual Transfer 2014.

Web based application has been developed and will be implemented for Annual Transfers 2014. Hence, All Medical Officers are kindly requested to apply only through web based application appeared on www.health.gov.lk and send the printed copy of the same application through proper channel. It should be handed over to the respective Heads of Institutions on or before 20.09.2013

Heads of the institutions are requested to forward such printed copy of the applications to reach this office on or before **25.09.2013** to the following address. Heads of the institutions are kindly requested to deliver by hand if possible in order to adapt to the Ministry of Public Administration guidelines.

Dr.Lal Panapitiya
Director (Medical Services)
Ministry of Health
“Suwasiripaya”
385, Rev.Baddegama Wimalawansa Mawatha
Colombo 10

Please note that the Ministry of Health will not hold any responsibility with regard to the applications reaching this office after on **25.09.2013**

Applicants are requested to mention stations according to the order of preference. All applicants should mention a sufficient number of preferences according to their seniority in order to be appointed according to their preferences otherwise will leave to be appointed to a station at the discretion of the transfer board. Applicants should submit with all relevant documents with their applications.

Medical Officers who are noted for transfers and fail to submit their transfer applications in time are liable to be transferred out to a station at the discretion of the Transfer Board.

Medical Officers who are on temporary attachments after PGIM training programmes or other reasons should also apply for Annual transfers.

You can reach the noted list of Annual Transfer 2014 of Grade Medical Officers and guidelines for the web based application in the Ministry of Health website www.health.gov.lk (Hot Line 011 5244111)

Medical Officers are kindly requested to follow such instructions before filling the web based application.

Further, Medical Officers are advised to prevent from submission of false information, manipulation in relation to the process of annual transfers. Such Officers will be punished through disciplinary actions.

K.A.S.Keeragala
Actg. Secretary,
Ministry of Health

Note: You are kindly requested to inform the Consultants in your institutions by an internal circular to prepare their units by training Medical Officers in order to release the noted Medical Officers for the Annual transfers 2014.